



## **APPROVED MINUTES**

**Wednesday, July 9, 2025  
Annual Reorganization and Business Meeting  
5:00 PM  
Board of Education Room**

**1. Call to Order**

The district clerk called the reorganization meeting to order at 5:02 pm.

**1.01 Acknowledgment of a Temporary Chairperson**

Per district policy 2210, the district clerk serves as the temporary chair until a president is elected.

**2. Annual Organizational Meeting**

**2.01 Pledge of Allegiance**

**2.02 Roll Call**

Brooke Bass; Penny Sullivan-Nunes; Pavithra Nagarajan; Rebecca Hershberg; Mindy Walker; Sudha Reddy; Kenneth Slentz, Superintendent; Lisa Raymond., Assistant Superintendent of Finance, Facilities and Operations; Darrell Stinchcomb, Assistant Superintendent of Curriculum, Instruction, and Equity; Elizabeth Saperstein, District Clerk.

D. Wood was not present for the roll call.

**2.03 Approval of Minutes**

The district clerk requested a motion to table the approval of board meeting minutes to board actions, item 8.01 on the agenda.

P. Sullivan-Nunes moved and B. Bass seconded, to table the minutes to item 8.01.

Vote: 6 ayes, 0 nays.

D. Wood entered the meeting at 5:04 p.m.

**3. Board Actions**

**3.01 Acceptance of the Agenda**

The district clerk recommended that the board move to accept the July 9, 2025 agenda.

P. Sullivan-Nunes moved and R. Hershberg seconded, to accept the July 9, 2025 agenda.

Vote: 7 ayes, 0 nays



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### **3.02 Oath of Office to the newly elected members of the Board of Education**

M. Walker, S. Reddy, and D. Wood each read the oath of office and will later sign the oath book.

### **3.03 Oath of Office for the Superintendent**

The Superintendent read the oath of office and will later sign the oath book.

### **3.04 Election of President of the Board of Education**

The district clerk called for nominations for president of the board of education and conducted the election.

D. Wood moved and P. Nagarajan seconded, to nominate B. Bass for president for the 2025-2026 school year. There were no further nominations. B. Bass accepted the nomination.

Vote: 7 ayes, 0 nays

B. Bass read the oath of office and will later sign the oath book.

B. Bass then presided over the meeting.

### **3.05 Election of Vice President of the Board of Education**

B. Bass called for nominations for vice president of the board of education and conducted the election.

D. Wood moved and P. Nagarajan seconded, to nominate P. Sullivan-Nunes for vice president for the 2025-2026 school year. There were no further nominations. P. Sullivan-Nunes accepted the nomination.

Vote: 7 ayes, 0 nays

P. Sullivan-Nunes read the oath of office and will later sign the oath book.

### **3.06 Resolution appointing the District Clerk, District Treasurer, and Deputy District Treasurer.**

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to appoint the following for the 2025-2026 school year, to serve until the next organizational meeting or a successor is appointed and qualifies according to law:

That Elizabeth Saperstein be appointed district clerk at an annual stipend of \$12,500.00. The district clerk will later read the oath of office and sign the oath book.

That Karen Silvestri be appointed as district clerk pro tem, to serve in the absence of the district clerk. Ms. Silvestri will receive her hourly rate of pay.



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That Jacqueline Gibbs be appointed district treasurer and central treasurer – extra classroom activity account, at no additional compensation. The district clerk will administer the oath of office to the appointee at a later date.

That Lisa Raymond be appointed deputy district treasurer at no additional compensation. The deputy district treasurer will later read the oath of office and sign the oath book.

B. Bass requested a motion to appoint the aforementioned individuals.

R. Hershberg moved and P. Nagarajan seconded, to appoint the aforementioned individuals.

Vote: 7 ayes, 0 nays

### **3.07 Resolutions for all required annual appointments.**

**BE IT RESOLVED**, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to appoint the following to serve for the school year or until the next organizational meeting or a successor is appointed and qualifies according to law:

1. That Tribeca Pediatrics PLLC, and Willeatha Taylor, MD., be appointed as **Director of School Health Services** (school physician) at an annual fee not to exceed \$22,550.
2. That the firm of Shaw, Perelson, May & Lambert, LLP serve as Counsel for the District at an annual retainer of \$40,000. Hourly services shall be provided at \$240.00 per hour.
3. That the firm of PFK O'Connor Davies, LLP, be appointed as district auditor (audit FY 2025) at an annual fee of \$31,750 plus \$3,000 if a single audit is required.
4. That Denise Connell be appointed claims auditor at an hourly rate of \$110.00, up to a maximum amount of \$12,000. The district clerk will administer the oath of office to the claims auditor at a later date.
5. That AF Investigations, through cross-contract with PNW BOCES, be appointed to perform investigations for the district.
6. That National Joint Powers Alliance be authorized as an alternative energy supplier when prices are better than our other cooperatives or contracts.
7. That the Ardsley Union Free School District be appointed the District Transportation coordinator.
8. That the Board of Education renew the contract with and award the 2025-26 Out-of-District Transportation to Royal Coach Lines, Inc., as the lowest responsive and responsible bidder.
9. That the Board of Education renew the contract with and award the 2025-26 In-District Transportation to Royal Coach Lines, Inc., as the lowest responsive and responsible bidder.
10. That the Board of Education renew the contract with and award the 2025-26 Athletic and Field Trip Transportation to Royal Coach Lines, Inc., as the lowest responsive and responsible bidder. (matching against June 11 transportation agreements)
11. That the Board of Education renew the contract with and award the 2025 Summer School In- and Out-of-District Transportation to Royal Coach Lines, Inc., as the lowest responsive and responsible bidder. (matching against June 11 transportation agreements)
12. That the Board of Education approve the following alternate transportation resolutions:



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- a. That the Board of Education of the District renew the Alternate No. 1: Out-of-District Home-to-School Contract/ Annual Cost of Performance Bond and Alternate No. 1: In-District Home-to-School Contract/ Annual Cost of Performance Bond to Royal Coach Lines, Inc., at CPI of 3.4%.
  - b. That the Board of Education of the District renew the Alternate No. 2: Out-of-District Home-to-School Contract/ Cost per vehicle of Video and Sound Recording Equipment, Alternates 2.1 and 2.2, and Alternate No. 2: In-District Home-to-School Contract/ Cost per vehicle of Video and Sound Recording Equipment, Alternates 2.1 and 2.2, to Royal Coach Lines, Inc., at CPI of 3.4%.
  - c. That the Board of Education of the District renew the Alternate No. 3: Out-of-District Home-to-School Contract/ Daily increase per vehicle in cost of Lower Vehicle Age Requirements, Alternate 3.2, and Alternate No. 3: In-District Home-to-School Contract/ Daily increase per vehicle in cost of Lower Vehicle Age Requirements, Alternate 3.2, to Royal Coach Lines, Inc., at CPI of 3.4%.
13. That A&A Maintenance provides cleaning services per the BOE contract awarded at its meeting on **May 10, 2022**.
  14. That the Board of Education approves the participation in cooperative bids for the purchase of various supplies, materials, and equipment as advertised by the Clarkstown Central School District acting as Lead Agency. This resolution will enable the District to purchase through Educational Data Services, Inc.

WHEREAS, General Municipal Law Section 119-0 specifically authorizes municipal Corporations and school districts to enter into agreements for "purchasing and making of contracts"; and

WHEREAS, the attached school district listing has explored and supported the establishment of a municipal cooperative purchasing group; and

WHEREAS, the parties hereto desire a municipal cooperative purchasing group to effect economies in the purchasing of and making contracts for materials, supplies and public works; and

WHEREAS, the governing bodies of the parties hereto have approved this cooperative purchasing arrangement by appropriate resolution;

NOW, THEREFORE, in consideration of the promises and covenants set forth herein, it is mutually agreed as follows:

- A municipal cooperative Purchasing Group to be known as the "NY/Island Cooperative Bid" (purchasing Group) has been established.
- Membership in such Purchasing Group shall be available to any school district or municipal Corporation in New York State which, by appropriate resolution, adopts the provisions of this agreement.
- The members of the Purchasing Group shall adopt such rules, regulations and procedures in conformity with New York State bidding laws to effectuate the purposes of this Agreement.



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- The Purchasing Group may enter into agreements with contractors to assist the Purchasing Group in carrying out the purposes of this Agreement.
- The Clarkstown Central School District shall serve as Lead Agency for the Purchasing Group.
- Educational Data Service will serve as the Administrative Agent for the Purchasing Group to perform those ministerial functions required as per the Lead Agency.

B. Bass requested a motion to approve the annual appointments.

P. Sullivan-Nunes moved and P. Nagarajan seconded, to approve the annual appointments.

Vote: 7 ayes, 0 nays

### 3.08 Designations and Authorizations

BE IT FURTHER RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District (the District), hereby move to designate the following for the 2025-26 school year or until the next organizational meeting or a successor is appointed and qualifies according to law:

1. That Surety Bonds for all employees of the District will be maintained at \$3,000,000 for the 2025-26 school year.
2. That Lisa Raymond, the Assistant Superintendent of Finance, Facilities and Operations be appointed Purchasing Agent for the District, Authorized Representative for all Federal programs including E2E and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all state programs, and all other school programs and activities not listed at no additional compensation.
3. That the Assistant Superintendent of Finance, Facilities and Operations shall purchase, procure, store, and distribute all supplies and equipment for which appropriations have been made with due regard to the existing law, economy and efficiency, and the needs and desires of the departments of the school requesting such supplies.
4. That the Assistant Superintendent of Finance, Facilities and Operations is authorized to execute in the name of the Board of Education any and all documents, contracts, orders or other instruments.
5. That the Assistant Superintendent of Finance, Facilities and Operations is authorized as receiver of bids at the additional compensation.
6. That the District Treasurer be authorized to sign checks on behalf of the District.
7. That Jason Balbo be appointed Deputy Purchasing Agent at no additional compensation.
8. That the District's funds be deposited with:

<u>Bank</u>	<u>Maximum Amount</u>
Webster Bank	\$30,000,000
JP Morgan/Chase Bank	\$30,000,000
NYCLASS	\$30,000,000

or other banks, institutions or cooperative investment programs which meet the requirements of New York State and provide the most competitive rates for the District.



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9. That The Journal News and the Rivertowns Dispatch (as weekly publication deadlines allow) be designated as the official newspapers for the District.
10. That the Omni Group be designated as the 3rd party Administrator of the DFUFSD 403b and 457b plans for the District.
11. That Lisa Raymond be appointed as representative of the Dobbs Ferry Union Free School District to serve on the SWSCHP Board of Governors.
12. That U.S. Employee Benefit Services Group be designated for employee benefit consulting fees. Fees are pursuant to required services.
13. That Fiscal Advisors & Marketing, Inc. be designated for Financial Advisory Services in connection with bond or note financing(s) and continuing disclosure for the District if required. Fees are pursuant to required services.
14. That Hawkins Delafield & Wood LLP be designated as bond counsel if required. Fees are pursuant to a fee schedule determined by the amount of the bonds.
15. That New York State Insurance Reciprocal (NYSIR) be appointed as the District's Insurance Broker for General Liability and Crime.
16. That Tetra Tech Architects & Engineers be designated for architect and engineering services as required. Fees are pursuant to required services.
17. That Calgi Construction Company, Inc. be designated for construction management services as required. Fees are pursuant to required services.
18. That Altaris Consulting Group be appointed as the District's Security Consultant.
19. That Arrow Security be appointed for the District's Security Services.
20. That the per diem rate of pay for substitute teachers is \$125.00 per day and \$62.50 for a half day and that the per diem rate of pay for retired Dobbs Ferry School District teachers is \$150.00 per day.
21. That the hourly rates for temporary, hourly school monitors, teacher aides and office assistants correspond to Step 1 of the 2023-2027 CSEA Clerical Agreement Salary Schedule for 10-month employees and remain in effect, along with the custodial substitute rate based on custodial worker, Step 1 of the 2023-2027 CSEA Custodial Contract.
22. That the compensation for permanent substitutes is \$25,900 per annum and in accordance with the provision of the attached regulation.
23. That in the absence of the school principals, the assistant principals may recommend the suspension of students in their respective schools to the Superintendent.
24. That Ruth Luis be appointed as Alternate Claims Auditor, to serve only in the absence or disability of the Claims Auditor, at \$100.00 per hour.
25. That the Superintendent be authorized to establish Petty Cash Funds in accordance with Section 170.2(b) of the Commissioner's Regulations. Specifically, the Petty Cash Funds shall be located in the following areas and be in the following amounts, and the following individuals are appointed custodians of the Petty Cash Funds:
  - Springhurst School
  - Springhurst Principal's Secretary, Trustee



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Middle School

Middle School Principal's Secretary, Trustee

High School

High School Principal's Secretary, Trustee

Asst. Supt. of Finance, Facilities &  
Operations

Administrative Secretary, Trustee

Superintendent's Office

Superintendent's Secretary, Trustee

Personnel Office

Personnel Assistant, Trustee

Cafeteria

Food Services Director

(Cash register #1 = \$100)

(Cash register #2 = \$100)

(Cash register #3 = \$50)

(Cash register #4 = \$50)

(Cash register #5 = \$50)

26. That the Superintendent be authorized to request renewals of Federal, State and other grants, and new Federal, State and other grants with Board notification.

27. That the estimated 2025-26\* Tuition Rate for Out of District Students is as follows:

K-6 \$19,093      7-12 \$18,679

28. That the Office Assistant (Spanish Speaking) in the Business Office be authorized as residency designee as part of the registration process at no additional compensation.

29. That Jenny Kaicher be authorized as pre-school student residency designee as part of the registration process at no additional compensation.

30. That the Director of Special Education be authorized to make determinations regarding pre-school student residency status as part of the registration process at no additional compensation.

31. That the Assistant Superintendent of Finance, Facilities and Operations be authorized to make final determinations regarding student residency status at no additional compensation.

32. That Lisa Raymond, Assistant Superintendent of Finance, Facilities and Operations, be appointed Records Retention and Disposition Officer at no additional compensation.

33. That Lisa Raymond, Assistant Superintendent of Finance, Facilities and Operations, be appointed Records Access Officer (Freedom of Information Officer) at no additional compensation.





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34. That the Assistant Superintendent of Finance, Facilities and Operations, and the District Treasurer be designated as Financial Software administrators.
35. That the Superintendent be designated Chief Emergency Officer and that the Assistant Superintendent for Finance, Facilities, and Operations be designated Alternate Chief Emergency Officer, at no additional compensation.
36. That the Superintendent be designated as Records Appeal Officer at no additional compensation.
37. That the Assistant Superintendent of Curriculum, Instruction, and Equity may be appointed as Acting Superintendent at no additional compensation when the Superintendent is out of the region or the state.
38. That the Assistant Superintendent of Finance, Facilities and Operations may be appointed as Acting Superintendent at no additional compensation when the Superintendent is out of the region or the state.
39. That Director of Facilities be appointed District AHERA/SASA (asbestos) designee at no additional compensation.
40. That Director of Facilities be appointed District Chemical Hygiene Officer at no additional compensation.
41. That Director of Facilities be appointed District School Pesticide and Lead Remediation designee at no additional compensation.
42. That Director of Facilities be appointed District Capital Assets Preservation Program Coordinator at no additional compensation.
43. That Director of Facilities be appointed District Compliance Officer for Americans with Disabilities Act (public accommodations/facilities' requirements) designee at no additional compensation.
44. That the Director of Facilities be appointed District Energy Manager at no additional compensation.
45. That the Assistant Superintendent of Curriculum, Instruction and Equity be appointed Title VII/Title IX Coordinator at no additional compensation.
46. That the Director of Special Education be appointed Title VI (Civil Rights) Compliance Officer at no additional compensation.
47. That the Superintendent of Schools be authorized to sign applications for approved ESSA Title I and other Federal Chapter programs to which the District is entitled by Federal Law.
48. That the District Social Workers be appointed McKinney-Vento Liaisons pursuant to the Every Student Succeeds Act (ESSA) at no additional compensation.
49. That the District Psychologists be appointed as CSE/CPSE chairpersons at no additional compensation.
50. That the Superintendent be authorized to approve or disapprove staff vacation days, personal days, professional and visitation days, conferences, and travel as indicated in contractual agreements, Board of Education policy, and as provided for in the budget.
51. That in accordance with Section 170.2(1) of the Commissioner's Regulations, the Assistant Superintendent of Finance, Facilities and Operations or their designee be authorized to make budget transfers not to exceed \$5,000 between function and object code line item accounts when the transfer supports activities categorically approved by the Board of Education in the annual expenditure budget.





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52. That in accordance with Section 170.2(1) of the Commissioner's Regulations, the Superintendent or their designee be authorized to make budget transfers not to exceed \$10,000 between function and object code line item accounts when the transfer supports activities categorically approved by the Board of Education in the annual expenditure budget. Transfers in excess of \$10,000 require prior approval of the Board of Education.
53. That the Assistant Superintendent of Finance, Facilities and Operations or their designee be authorized to approve contracts that do not exceed \$5,000.
54. That the Superintendent or their designee be authorized to approve contracts that do not exceed \$10,000. Contracts in excess of \$10,000 require prior approval of the Board of Education.
55. That the District Treasurer be authorized to make payment of wages to all personnel in the school district in accordance with Board approved and/or contracted amounts and to make necessary deductions as prescribed by Law and/or agreement, at no additional compensation and that the Superintendent be authorized to review all payments of wages and to certify the payroll.
56. That the President of the Board of Education and the Superintendent of Schools be authorized to sign contracts for health services for Dobbs Ferry students attending non-public schools in neighboring districts.
57. That the Board of Education does hereby reaffirm that all existing policies, rules, bylaws, Code of Conduct, safety plans and regulations in force during the 2024-2025 school year are continued in full force and effect during the 2025-2026 school year or until amended, changed, or deleted.
58. That the President, or in the President's absence, the Vice President of the Board of Education, be authorized to sign all necessary papers or reports.
59. That Board members be authorized, with expenses, to attend conferences and conventions.
60. That Denise Helgesen be appointed to be in charge of working papers at no additional compensation.
61. That fundraising for student overnight travel/trips for athletic and extracurricular programs is authorized pending Superintendent approval and on the necessary level of student interest. Overnight travel requires approval of the full Board in accordance with Policy #4531, with required documentation (itineraries, costs, chaperones, etc.).
62. That the District adheres to Section 135.4(c)(7)(ii)(a)(4) of the Commissioner of Education's Athletic Placement Regulations.
63. That the Superintendent and/or the District Clerk be authorized to appoint the next available Impartial Hearing Officer according to the rotational selection process of the State Education Department.
64. That the Regular and Work Session Meetings of the Board of Education for 2025-26 will be held at 7:00 PM, unless otherwise noted.
65. That the Board of Registration for the Annual School District Election and Budget Vote shall meet in the lobby of the Dobbs Ferry High School Gymnasium on Monday, May 11, 2026, between the hours of 3:30 PM and 7:30 PM.
66. That the Annual School District Election and Budget Vote shall meet in the HS Gymnasium on Tuesday, May 19, 2026 between the hours of 7:00 AM and 9:00 PM.
67. That the Election Inspector be paid their hourly rate, per hour for the District's Election Registration.



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68. That Election Clerks be paid a rate of \$17.00 per hour for the Annual School District Election and Budget Vote.

69. That Optical Scanner Board of Election Inspectors and Certified Election Inspectors be paid at the current rate set by the Board of Elections.

70. That the District Clerk be authorized to appoint qualified voters to fill any vacancies caused by the inability, refusal or failure of any person to serve at the annual election.

71. That the Assistant Superintendent of Finance, Facilities and Operations be appointed as representative of the School District to serve on the State-Wide Schools Health Insurance Consortium Board of Governors at no additional compensation.

72. That the Assistant Superintendent of Curriculum, Instruction, and Equity be appointed the Dignity for all Students Act (DASA) Coordinator for the District effective July 1st, 2025.

73. That the Assistant Principals of the High School (Juliet Gevargis-Mizimakoski) and Middle School (Anne Pecunia) and the K-5 Student Services Support Coordinator at Springhurst (Gianfranco Bastone) be appointed as the Building Level Coordinators for the Dignity for All Students Act (DASA) for the 2025-26 school year.

74. That the Principals of the High School (John Falino) and Middle School (Patrick Mussolini) be appointed as comptrollers of their respective schools' Extra Classroom activity accounts, at no additional salary.

75. That the Student Accounts Advisors of the High School (Denise Cunningham) and Middle School (Lindsay Hutchinson) be appointed as auditors of the extra classroom activity accounts at the amounts set forth in the DFUT contract stipend schedule.

76. That Jacqueline Gibbs be appointed Central Treasurer of the extra classroom activity account at no additional compensation.

77. Supplemental Defense and Indemnification Resolution:

Whereas, Section 18 of the Public Officers Law of the State of New York authorizes municipal corporations, including Boards of Education, to adopt supplemental defense and indemnification provisions to those contained in the Education Law; and

Whereas, the statute authorizes Boards of Education to defend, indemnify and save harmless, members of boards of education and officers, agents and employees of the Boards of Education and parent volunteers in connection with any claims asserted or judgment obtained against such board members, officers, agents or employees in any State or Federal Court, or in the amount of any settlement of any such claim, provided the act or omission from which such judgment or claim arose occurred while the Board member, officer, agent or employee was acting within the scope of their public employment or duties;

Now, therefore, be it Resolved that the Board of Education of the Dobbs Ferry Union Free School District hereby adopts the supplemental defense and indemnification provisions contained in Section 18 of the Public Officers Law for its Board members, officers, agents and employees, and parent volunteers on school-based planning and shared decision-making committees or other community volunteers performing volunteer service with the consent of the Board and/or Superintendent of Schools. This coverage shall supplement and shall be in addition to the coverage available to such employees under other enactments, including but not limited to the Education Law of the State of New York.

In accordance with the Children's Internet Protection Act (CIPA), the District uses Light Speed Rocket System and GoGuardian (internet filtering software).

78. Internet Safety Policy #4526.1 addresses the following as required by CIPA:



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- access by minors when using electronic mail, chat rooms, and other forms of direct electronic communications unauthorized access, including hacking and other unlawful activities by minors online (proxy accounts)
- unauthorized disclosure, use, and dissemination of personal information regarding minors
- access by minors to inappropriate matter on the Internet and World Wide Web measures designed to restrict minors' access to materials harmful to minors
- educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyber-bullying awareness and response.

79. That the mileage reimbursement rate for employees will be the same rate as that established by the Internal Revenue Service at the time the mileage was incurred.

80. Resolved: Cell phones shall be issued to district personnel as detailed on the attached memorandum.

B. Bass requested a motion to approve the authorizations and designations.

P. Nagarjan moved and R. Hershberg seconded, to approve the authorizations and designations.

Vote: 7 ayes, 0 nays

#### **3.09 Authorization for Appointment of Staff**

WHEREAS, the approval of the Board of Education (the "Board") of the Dobbs Ferry Union Free School District (the "District") is necessary for the District to contract with and employ teachers, administrators and other necessary staff; and

WHEREAS, the Board recognizes, from time to time, it may be prudent and necessary for the Superintendent of Schools to employ a teacher, administrator or other staff member provisionally before the Board has an opportunity to formally act to appoint the proposed employee;

NOW THEREFORE BE IT RESOLVED, that during the 2025-2026 school year, the Board hereby authorizes the Superintendent of Schools to temporarily employ well-qualified personnel pending review of said appointments by the Board of Education at the next scheduled Board meeting; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools shall report on any temporary/provisional appointment at the next meeting of the Board, at which time the Board shall either ratify or reject the appointment; and

BE IT FURTHER RESOLVED, that in the event the Board rejects the temporary/provisional appointment, the temporary/provisional employee's employment shall be terminated effective the date of the Board's rejection.

B. Bass requested a motion to approve the authorization for appointment of staff.

P. Nagarajan moved and R. Hershberg seconded, to approve the authorization for appointment of staff.



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Vote: 7 ayes, 0 nays

### **4. Regular Meeting**

### **5. BOE Correspondence**

#### **5.01 BOE Correspondence**

The Board of Education received a piece of correspondence regarding a bus concern.

### **6. Citizen Comments**

#### **6.01 Notice**

The Board of Education values input from the entire Dobbs Ferry School District community. Although we do not engage in dialogue with the public at our Board of Ed business meetings, we are listening. Members of our school district community may comment on *any matter related to the meeting's approved agenda*. If you wish to address the board, please sign in with the District Clerk. Any group or organization wishing to address the Board must identify a single spokesperson. Please state your name for the record and keep your remarks to 3 minutes or less. Speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

None.

### **7. Board Reports**

#### **7.01 Required Annual Reports**

The superintendent updated the board on the presentation and/or submission of reports as required by district policies.

### **8. Board Actions**

#### **8.01 Approval of Minutes**

B. Bass requested a motion to reintroduce the meeting minutes tabled from earlier in the meeting.

D. Wood motioned and P. Sullivan-Nunes seconded, to reintroduce the minutes.

Vote: 7 ayes, 0 nays

B. Bass requested a motion to accept the minutes of the June 17, 2025 meeting.

D. Wood moved and P. Sullivan-Nunes seconded, to accept the minutes of the June 17, meeting.



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Vote: 4 ayes, 0 nays, 3 abstention (P. Nagarajan, M. Walker, S. Reddy)

B. Bass requested a motion to accept the minutes of the June 24, 2025 meeting.

D. Wood moved and P. Nagarajan seconded, to accept the minutes of the June 24, 2025 meeting.

Vote: 4 ayes, 0 nays, 3 abstention (R. Hershberg, M. Walker, S. Reddy)

### **8.02 Board Meeting Dates 2025-2026**

BE IT RESOLVED, that the Board of Education hereby adopts the calendar for Board meetings for the 2025-2026 school year.

B. Bass requested a motion to approve the calendar.

P. Nagarajan moved and R. Hershberg seconded, that the board approve the calendar.

Vote: 7 ayes, 0 nays

### **8.03 Personnel - Professional/Certificated Staff**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following professional personnel actions:

B. Bass requested a motion to approve the professional personnel recommendation.

P. Nagarajan moved and D. Wood seconded, that the Board approve the personnel recommendations.

Vote: 7 ayes, 0 nays

#### **1. Leave of Absence**

(a) Melissa Gretczko, English Language Arts Teacher

Location: Dobbs Ferry Middle School

Effective: June 24, 2025 and for up to 12 weeks

Note: FMLA

#### **2. Resignation**

(a) Francesca Eisenhut, K-12 Teaching Assistant (probationary)

Location: Springhurst Elementary School

Effective: August 8, 2025

Note: F. Eisenhut is working in the summer ESY program



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#### 3. Fall 2025 Coaches (Seasonal Appointment)

(a) Head Football	J. Cox	Cat A Step 3	(\$7292.70)
(b) Asst. Football	K. Galante	Cat D Step 3	(\$5813.07)
(c) Asst. Football	T. Holness	Cat D Step 3 Less \$1000	(\$4813.07)
(d) Asst. Football	J. Moran	Cat D Step 3 Less \$2000 plus \$1000	(\$4813.07)
(e) Asst. Football	K. Kearns	N/A	(\$2000.00)
(f) Asst. Football	K. Farrington	Volunteer	(No Compensation)
(g) Varsity Boys Soccer	David Martinez*	Cat B Step 3	(\$7074.26)
(h) Asst. Boys Soccer	Marco Contreras*	Cat D Step 1	(\$4670.46)
(i) Asst. Boys Soccer	David Urgiles*	Volunteer	(No Compensation)
(j) JV Boys Soccer	E. Feller	Cat C Step 3	(\$6308.08)
(k) Asst. JV Boys Soccer	Madeline Feller*	Volunteer	(No Compensation)
(l) Modified Boys Soccer	M. Pagano	Cat E Step 3	(\$5072.45)
(m) Asst. Girls Soccer	K. Messam	Cat D Step 2	(\$5241.76)
(n) Modified Girls Soccer	E. Felix	Cat E Step 1	(\$4077.96)
(o) Varsity Girls Tennis	M. Brock	Cat D Step 1	(\$4670.46)
(p) Modified Cross Country	A. Burt	Cat E Step 2	(\$4575.21)
(q) Varsity Cross Country	JP Kaminski	Cat B Step 3	(\$8489.11) *incl 20% longevity
(r) Asst. Cross Country	D. Molloy	Cat D Step 3	(\$5813.07)
(s) Varsity Volleyball	P. Duane	Cat B Step 3	(\$8489.11) *incl 20% longevity
(t) Modified Volleyball	S. Pecora	Cat E Step 3	(\$5072.45)
(u) Modified Volleyball	K. Reznicek	Cat E Step 1	(\$4077.96)
(v) JV Volleyball	Gabriella Maggi*	Cat C Step 1	(\$5066.47)
(w) Varsity Cheer	M. Loran	Cat B, Step 1	(\$5679.41)

\* Pending NYSED Fingerprint Clearance

#### 4. August Regents Review, Proctoring and Grading

Location: Dobbs Ferry High School

Effective: July 1, 2025 through August 30, 2025

Compensation: 20% of daily rate, per hour

D. Castellano, up to 6 hours	J. Swart, up to 10 hours
R. Davis, up to 13 hours	A. Burt, up to 14 hours
K. Ravo, up to 9 hours	M. Meagh, up to 13 hours
S. Mills, up to 6 hours	K. Morales, up to 16 hours
C. Mach, up to 18 hours	S. Molen, up to 15 hours
M. Pagano, up to 10 hours	J. Broccoli, up to 6 hours
S. Patrillo, up to 11 hours	J. Henry, up to 20 hours

#### 5. Probationary Appointment



### **APPROVED MINUTES**

(a) Holly Figaro, Special Education Teacher  
Location: Dobbs Ferry Middle School  
Duration of probationary period: August 27, 2025 - August 26, 2028\*  
Tenure area: Special Education  
Per annum salary: MA +15, Step 13 (\$108,363)  
Certification: Students with Disabilities All Grades  
Note: replaces A. Crug, resignation

#### **6. Extended School Year (ESY) Program Staff**

(a) N. Murphy, Teaching Assistant  
up to 125 hours, @ hourly rate per hour  
Location: Springhurst Elementary School  
note: up from 72.5 hours; replaces J. Ritch

#### **8.04 Personnel - Civil Service Staff**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following civil service personnel action:

B. Bass requested a motion to approve the civil service personnel recommendation.

P. Nagarjan moved and R. Hershberg seconded, that the Board approve the civil service personnel recommendation.

Vote: 7 ayes, 0 nays

##### **1. Probationary Appointment**

(a) Sarah LeBuhn, Registered School Nurse  
Location: Masters School  
Effective: August 27, 2025  
Duration of Probationary Period: August 27, 2025 - October 26, 2026  
Compensation: Nurse, Step 15 (\$92,496)  
Note: Replaces T. Eng

#### **8.05 Summer 2025 Professional Learning**

RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, upon the recommendation of the Superintendent of Schools, does hereby appoint the staff members on the attached list for summer 2025 professional learning (staff development) activities.





### **APPROVED MINUTES**

BE IT FURTHER RESOLVED, that these staff members will each receive a daily rate of 80% of 1/200th of their annual salary, with a maximum of \$273.19 and a minimum of \$207.62; teachers who work a portion of the day will receive a prorated amount;

BE IT FURTHER RESOLVED, that staff members leading summer workshops will each receive \$109.27 in addition to the compensation enumerated above.

B. Bass requested a motion to approve the summer 2025 staff development.

P. Sullivan-Nunes moved and M. Walker seconded, that the board approve the summer 2025 staff development.

Vote: 7 ayes, 0 nays

#### **8.06 CSE/CPSE Recommendations**

WHEREAS the Committee on Special Education and Committee on Pre-School Special Education had issued to the Board by written confidential report dated July 1, 2025 its IEP recommendations for the students who are identified therein; and

WHEREAS the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated July 1, 2025.

B. Bass requested a motion to approve the CSE/CPSE recommendations.

P. Nagarajan moved and D. Wood seconded, that the board approve the CSE/CPSE recommendations.

Vote: 7 ayes, 0 nays

#### **8.07 Budget Transfer**

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to approve the following 2024-25 budget transfer to cover additional costs related to curb repairs.



### APPROVED MINUTES

Account	Decrease	Increase
A 1621-400-08-0000 Maintenance Contractual		\$72,000
A 2110-130-02-2000 Teaching Grades 6-8	\$72,000	

B. Bass requested a motion to approve the budget transfer.

D. Wood moved and P. Nagarajan seconded, to approve the budget transfer.

Vote: 7 ayes, 0 nays

#### 8.08 Budget Transfer

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to approve the following 2024-25 budget transfer to cover additional costs related to transportation for athletics and field trips.

Account	Decrease	Increase
A 5540-400-09-9000 Contract Transportation		\$33,000
A 9060-860-00-0000 Health Insurance	\$33,000	

B. Bass requested a motion to approve the budget transfer.

P. Sullivan-Nunes moved and P. Nagarajan seconded, to approve the budget transfer.

Vote: 7 ayes, 0 nays

#### 8.09 Adoption of the Building Level Safety & Emergency Management Plans

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to adopt the MS/HS and Springhurst Safety & Emergency Management Plans.

B. Bass requested a motion to adopt the MS/HS safety and emergency plans.



## **APPROVED MINUTES**

D. Wood moved and P. Nagaragan seconded, that the board adopt the MS/HS safety and emergency plans.

Vote: 7 ayes, 0 nays

### **8.10 District-Wide Safety Teams**

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to appoint the members of the District-Wide Safety Team as noted below:

TITLE	NAME
Superintendent	Ken Slentz
Assistant Superintendent	Lisa Raymond
Assistant Superintendent	Darrell Stinchcomb
High School Principal	John Falino
Middle School Principal	Patrick Mussolini
Springhurst Principal	Tashia Brown
High School Assistant Principal	Juliet Gevargis-Mizimakoski
Middle School Assistant Principal	Anne Pecunia
K5 Student Support Coordinator	Gianfranco Bastone
High School Dean of Students	Scott Patrillo
Director of Facilities	Denis Brazil
Director of Technology	Terance Huyter
Athletic Director	Andrew Klaich
Special Education Director	Shari Kaplan



## **APPROVED MINUTES**

Special Education Assistant Director	Sarah Grosso
Public Information Officer	Dan O'Reilly
Director of Instructional Technology/CIO	Amber Klebanoff
Dobbs Ferry Police Chief	Rick Guevara
DFUT Representative	Jen Hickey
Bus Monitor	Eddie Colon
BOE Member	Penny Sullivan-Nunes
Dobbs Ferry PTSA	Alice Dabiri

B. Bass requested a motion to appoint the district safety team.

R. Hershberg moved and P. Sullivan-Nunes seconded, to appoint the district safety team.

Vote: 7 ayes, 0 nays

### **8.11 Approval of Special Education Vendors**

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to approve the special education vendors on the attached list for the 2025-26 school year.

B. Bass requested a motion to approve the special education vendors.

D. Wood moved and R. Hershberg seconded to approve the special education vendors.

Vote: 7 ayes, 0 nays

### **8.12 Approval of Legal Counsel Retainer Agreement**

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to approve the Legal Counsel Retainer Agreement attached herein for the 2025-26 school year.



### APPROVED MINUTES

B. Bass requested a motion to approve the legal counsel retainer agreement.

D. Wood moved and S. Reddy seconded to approve the legal counsel retainer agreement.

Vote: 7 ayes, 0 nays

#### 8.13 Out of District Transportation Contract Extension

WHEREAS, Dobbs Ferry Union Free School District, one of the Quad Districts, entered into transportation contracts with Royal Coach Lines, Inc. ("Royal Coach") in June 2019 for In-District and Out-of-District home-to-school transportation, and other student transportation; and

WHEREAS, the School District wishes to ensure that Royal Coach will extend the Out-of-District and Summer transportation contracts for four one-year periods at CPI-U (2023-24 through 2026-27); and

WHEREAS, the Board of Education, in consideration of the extension of transportation contracts at CPI-U for four years, has agreed to modify the Out-of-District and Summer Transportation contracts rate schedule with Royal Coach;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the Board President to execute an Agreement on behalf of the Dobbs Ferry Union Free District with Royal Coach Lines, Inc., as presented to the Board at this meeting. A copy of such agreement shall be incorporated by reference within the minutes of this meeting.

B. Bass requested a motion to approve the out of district transportation contract extension.

P. Nagarajan moved and D. Wood seconded to approve the out of district transportation contract extension.

Vote: 7 ayes, 0 nays

#### 8.14 Acceptance of Grant - Primary Project

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to accept the following grant from the Children's Institute in an amount not to exceed \$6,925.00.

<u>Name of Grant</u>	<u>Teacher/Staff</u>	<u>School</u>	<u>Amount</u>
Primary Project	Tashia Brown	Springhurst	\$6,925.00

B. Bass requested a motion to accept the grant.



## **APPROVED MINUTES**

R. Hershberg moved and P. Sullivan-Nunes seconded to accept the grant.

Vote: 7 ayes, 0 nays

### **8.15 Disposal of Textbooks**

WHEREAS, the Interim Assistant Superintendent for Finance, Facilities and Operations has declared the following textbooks as obsolete:

Title: Review Text in Physical Science

Copyright: 1970

ISBN: 0-87720-007-6

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Dobbs Ferry School District, hereby move to approve the disposal of said textbooks in accordance with Policy 6900.

B. Bass requested a motion to approve the disposal of the aforementioned textbooks.

D. Wood moved and R. Hershberg seconded to approve the disposal of the aforementioned textbooks.

Vote: 7 ayes, 0 nays

## **9. Citizen Comments**

### **9.01 Notice**

The Board of Education values input from the entire Dobbs Ferry School District community. Although we do not engage in dialogue with the public at our Board of Ed business meetings, we are listening. Members of our school district community may comment on *any matter related to district business*. If you wish to address the board, please sign in with the District Clerk. Any group or organization wishing to address the Board must identify a single spokesperson. Please state your name for the record and keep your remarks to 3 minutes or less. Speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

None.

## **10. Acknowledgements**

### **10.01 Warrant**

The board acknowledged warrant number 0062- Multi.



## **APPROVED MINUTES**

### **11. Old Business**

None.

### **12. New Business**

B. Bass and P. Sullivan-Nunes will serve as mentors for S. Reddy and M. Walker, respectively.

B. Bass indicated that board leadership and K. Slentz will plan for a board retreat during the 2025-26 school year.

R. Hershberg inquired as to the protocol for discussing feedback from the community on the cell phone policy and B. Bass and K. Slentz indicated that the policy committee (when established) will respond accordingly.

### **13. Upcoming Meetings**

#### **13.01 Calendar**

Monday, July 28, 2025 - 7:00 PM - MS/HS Library  
Regular Meeting

Tuesday, August 26, 2025 - 7:00 PM - MS/HS Library  
Regular Meeting

### **14. Adjournment**

B. Bass requested a motion to adjourn the meeting.

D. Wood moved and R. Hershberg seconded, to adjourn the meeting at 5:47 p.m.

Vote: 7 ayes, 0 nays

//ES  
Elizabeth Saperstein  
District Clerk